

F R E E M A N

205 Viger W., Suite 207
 Montreal, Quebec, Canada H2Z 1G2
 Ph: 514-868-6666 • Fax: 514-394-2667
 FreemanmontrealES@freemanco.com

INCLUDE THE FREEMAN METHOD OF
 PAYMENT WITH YOUR ORDER

NAME OF SHOW: CANADIAN WASTE & RECYCLING EXPO / NOVEMBER 9-10, 2011

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 514-868-6666 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

DISPLAY LABOUR (One Hour Minimum per Worker)

Description	Advance Price	Show Site Price
Straight Time- 8:00 A.M. to 4:00 P.M. Monday through Friday	\$ 66.00	\$ 85.80
Overtime- 6:00 A.M. to 8:00 A.M. and 4:00 P.M. to 12:00 Midnight Monday through Friday		
6:00 A.M. to 12:00 Midnight Saturday and Sunday	\$ 99.00	\$ 128.70
Double Time- 12:00 Midnight to 6:00 A.M. and recognized holidays.....	\$ 132.00	\$ 171.60

- Show Site prices will apply to all labour orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day
- One hour minimum per man - labour thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pickup labour
- Labour must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker
- When scheduling dismantle labour, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOUR

- Freeman Supervised Labour** - Please complete the reverse side of this form.
- Installation of your exhibit will be completed at our discretion prior to show opening
 - The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labour**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
5% GST						= \$ _____
Sub-Total						= \$ _____
8.5% PST						= \$ _____
Total						= \$ _____

DISMANTLE LABOUR

- Freeman Supervised Labour** - Please complete the reverse side of this form.
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
 - The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

- Exhibitor Supervised Labour**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
_____	_____	_____	x _____ = _____	_____	@ \$ _____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
5% GST						= \$ _____
Sub-Total						= \$ _____
8.5% PST						= \$ _____
Total						= \$ _____

FREEMAN installation & dismantle

NAME OF SHOW: **CANADIAN WASTE & RECYCLING EXPO / NOVEMBER 9-10, 2011**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

FREEMAN SUPERVISED LABOUR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

METHOD OF SHIPMENT

OFFICIAL CARRIER

- Common Carrier
- Air Freight Next Day 2nd Day Deferred Expedited

Other (list carrier name & phone number):

- Other Common Carrier: _____
- Other Air Freight: _____
- Van Line: _____

FREIGHT CHARGES

- Prepaid Collect

Bill To: _____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

Reroute via Official Carrier's choice

PLEASE NOTE: Freeman will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel.

FREEMAN installation & dismantle

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 Montréal (Québec) H2Z 1G2
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**METHOD OF PAYMENT MUST
 ACCOMPANY YOUR ORDER**

NAME OF SHOW: **CANADIAN WASTE & RECYCLING EXPO / 9-10 NOVEMBRE 2011**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

MATERIAL HANDLING SERVICES

Straight Time 8:00 AM to 4:00 PM Monday through Friday
Overtime 4:00 PM to 6:00 PM Monday through Friday AND 8:00 AM to 4:00 PM Saturday and Sunday
Doubletime 6:00 PM to 8:00 AM Monday through Friday AND 4:00 PM to 8:00 AM Saturday and Sunday
 As well as Holidays

Show Site Material Handling Services are based on an hourly rate and include the following services:

- 1- Offloading of freight and delivery to booth
- 2- Placement of empty materials into storage
- 3- Removal of empties from storage and delivery to booth
- 4- Reloading onto carrier at close of show

PLEASE NOTE: Actual time required for services greater than the minimums will be recorded and charged accordingly.

We do not require material handling services...

Opt out of service

We require material handling services... (check one)

- Two (2) hours minimum for Move-In, Storage of empties, Move-out - Forklift & Operator
 One (1) hour minimum for Move-in - Dolly & Runner

DESCRIPTION	Straight Time	Overtime
FORKLIFT & OPERATOR	\$151.00	\$181.00
DOLLY & RUNNER	\$90.00	\$108.00

DESCRIPTION		
	SUBTOTAL	
	5% GST	
	SUBTOTAL	
	8.5% GST	
	TOTAL	

Rates do not include uncrating, spotting or placing equipment in booth as well as taxes.

Should you require In-Booth Forklift Services (uncrating or placing equipment in your booth), please see the enclosed Forklift Order Form.

Please check in at the Freeman Counter on dock upon your arrival.

Once you have unpacked your materials and utilized Freeman Material Handling Services, please pick up your empty stickers at the Freeman Service Centre.

If you have any questions or require further assistance, please contact Exhibitor Services at 514-868-6666 or at FreemanMontrealES@freemanco.com.

All drivers, including personal or company vehicles are required to provide: Bill of Lading / Exhibitor Name & Booth number. All exhibitors must provide a Certified Weight Ticket in addition to their Bill of Lading. Shipments without Certified Weight Ticket will be reweighed.

FREEMAN show site material handling