

# F R E E M A N

205 West Viger Ouest, #207  
 Montreal, QC H2Z 1G2  
 (514) 868-6666 Fax: (514) 394-2667  
 FreemanMontrealES@freemanco.com

**OUTBOUND MATERIAL HANDLING  
 AND SHIPPING LABELS**

NAME OF SHOW: **CANADIAN WASTE & RECYCLING EXPO / NOVEMBER 9-10, 2011**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_ BOOTH SIZE: \_\_\_\_\_ X \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For Assistance, please call (514) 868-6666 to speak with one of our experts.

For fast, easy ordering, go to [www.freemanco.com/store](http://www.freemanco.com/store)

**EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL DELIVER THEM TO YOUR BOOTH AT SHOW SITE TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.**

### SHIPPING INFORMATION

**FROM:** SHIPPER/EXHIBITOR NAME: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

**SHIP TO:** COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

### METHOD OF SHIPMENT

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW

**FREEMAN EXHIBIT TRANSPORTATION**

- 1 Day: Delivery next business day
- 2 Day: Delivery by 5:00 P.M. second business day
- Expedited
- Deferred: Delivery within 3-4 business days
- Standard Ground
- Specialized: Pad wrapped, uncrated, or truckload
- OTHER COMMON CARRIER \_\_\_\_\_
- OTHER VAN LINE \_\_\_\_\_
- OTHER AIR FREIGHT \_\_\_\_\_
  - Next Day
  - 2nd Day
  - Deferred

CARRIER PHONE #: \_\_\_\_\_

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center.

Verify the piece count, weight and that a signature is on the Material Handling Agreement prior to shipping out.

**SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.**

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor. During exhibitor move-out, when time permits, Freeman will attempt a courtesy phone call to your carrier to confirm the scheduled pick-up.

**DESIRED NUMBER OF LABELS:** \_\_\_\_\_

# F R E E M A N

205 Viger W., Suite 207  
 Montreal, Quebec, Canada H2Z 1G2  
 Ph: 514-868-6666 • Fax: 514-394-2667  
 FreemanmontrealES@freemanco.com

**METHOD OF PAYMENT MUST  
 ACCOMPANY YOUR ORDER**

NAME OF SHOW: **CANADIAN WASTE & RECYCLING EXPO / 9-10 NOVEMBRE 2011**

---

COMPANY NAME: \_\_\_\_\_ BOOTH#: \_\_\_\_\_

---

CONTACT NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

**ADVANCE SHIPPING WAREHOUSE**

**SERVICE INCLUDES:**

- Receive and Store materials in our warehouse up to 30 days prior to show
- Provide inventory control and record any visual damage
- Deliver materials to show site

**CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

**SPECIAL HANDLING:** Material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad wrapped material, multiple shipments, carpet and/or pad only shipments, and shipments that require additional time, equipment or labour to unload. Federal Express, Purolator, UPS, Airborne Express & DHL are included in this category due to their delivery procedures. (See definitions on back)

**UNCRATED:** Material that is shipped loose or padwrapped, and/or unskidded machinery without proper lifting bars or hooks

**STRAIGHT TIME:** 8:00 A.M. to 4:00 P.M. Monday through Friday

**OVERTIME:** 4:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays  
 (Overtime will be applied to all freight received at the warehouse that must be moved into show site and your booth during above listed times.)

**RATE CLASSIFICATIONS:**

**Warehouse Shipment beginning OCTOBER 11, 2011**

WEIGHT	CRATED, BOXED, SKIDDED	LOOSE MATERIAL
MINIMUM CHARGE 600 LB.	\$132.00	\$139.50
600 - 3000 LB.	\$22.00/CWT	\$23.25/CWT
OVER 3000 LB.	\$21.00/CWT	\$22.00/CWT

**Small Package - Maximum weight is 30 lbs per shipment**

Each Carton ..... \$ 20.00

**ADDITIONAL SURCHARGES:**

Description	Price Per CWT	Minimum Charge
<b>Shipment Delivered after Deadline Date (in addition to above rates)</b>		
Warehouse Shipment after NOVEMBER 1, 2011 .....	\$ 6.50	39.00
Special Handling Shipment .....	\$ 7.00	42.00

**Warehouse Shipment will be refused at the warehouse after 12:00 NOON, NOVEMBER 3, 2011**

**Overtime Charge - Inbound (in addition to above rates)**

Crated or Skidded Shipment .....	\$ 6.60	39.60
Special Handling Shipment .....	\$ 7.00	42.00

Description	Weight	CWT	Price per CWT	Estimated Total Cost
	÷ 100 =			
<b>Surcharges (i.e. Overtime, Late)</b>	÷ 100 =			
			<b>Subtotal</b>	
			<b>5% GST</b>	
			<b>Subtotal</b>	
			<b>8.5% GST</b>	
			<b>Total</b>	

**FREEMAN advance shipping warehouse**